



# SHREE PRECOATED STEELS LTD.

CIN: L70109MH2007PLC174206

Registered Office : 1, Ground Floor, Citi Mall, New Link Road, Andheri (W), Mumbai - 400 053  
Tel. : +91-7208182677 | Email : [spsl.investors@gmail.com](mailto:spsl.investors@gmail.com) | Website : [www.spsl.com](http://www.spsl.com)

## ARCHIVAL POLICY

*{Pursuant to Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015}*

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### SHREE PRECOATED STEELS LIMITED

*(Regd. Office: - 1, Ground Floor, "Citi Mall, New Link Road, Andheri (West), Mumbai-400053")*



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## 1. Introduction:

This Archival Policy is for creation of an archive of documents, reports, material events and information disclosed to the stock exchange is formed pursuant to Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

## 2. Definitions:

**"Board of Directors" or "the Board"** means the Board of Directors of Shree Precoated Steels Limited, as constituted from time to time.

**"Company"** means Shree Precoated Steels Limited.

**"Listing Regulations"** means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

**"Policy"** means this Archival Policy.

**"Material Events"** means events, as specified in Schedule III to the Listing Regulation from time to time and/or as prescribed and determined in the policy of disclosure of materiality of event, occurrence of which the Company shall make disclosures to stock exchange and host such disclosures on its website.

**"Stock Exchange"** means exchange on which shares of the Company are listed.

## 3. Purpose & Scope:

This policy outlines the duration for which the material events and information disclosed to the stock exchange under Regulation 30 of the Listing Regulation and to its stakeholders will be hosted and retained on the Company's website.

## 4. Policy:

The Company shall disclose all such material events and information to the stock exchange and such disclosures shall be hosted on the website of the Company for a minimum period of 5 (Five) years and thereafter the same shall be archived so as to be available for retrieval in accordance with Regulation 9 of the Listing Regulations along with all its versions and amendments carried out from time to time.

## 5. Destruction of Documents:

The documents which are not required to be maintained and preserved permanently may be destroyed after the expiry of the statutory retention period.





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## 6. Amendments to the Policy:

The Company may review and revise this Policy from time to time. The Board of Directors of the Company shall have the right to review or amend this Policy from time to time so that the Policy remains complied with applicable legal requirements.

## 7. Limitation:

In the event of any conflict between the provisions of this Policy and the Listing Regulation / Companies Act, 2013 or any other statutory enactments, rules, the provisions of such Listing Regulation / Companies Act, 2013 or statutory enactments, rules shall prevail over this Policy.

## 8. Dissemination of Policy:

The policy shall be disclosed on the website of the Company.

This revised policy is approved and adopted by the Board in its meeting held on 4<sup>th</sup> February, 2025.

